

# AdMed

## VIDEO PRODUCER

AdMed is currently seeking a Video Producer in our Philadelphia office and studio.



### POSITION SUMMARY

AdMed is currently seeking an experienced and organized Video Producer. This candidate should be prepared to make an immediate impact by filming for our clients and brand.

As a member of our Video Production team, you will be key to the planning, videography and technical execution of scripted content for AdMed and our clients. This is a full-time position and based in our Philadelphia, PA office and studio.



### JOB REQUIREMENTS

- At least 5 years of experience in all aspects of video production, with a strong focus in videography and studio production, in an agency or production environment
- Strong reel which demonstrates advanced knowledge and abilities in camera operation, cinematography, and lighting
- Advanced knowledge of cinema camera operation (FS7 or similar) and related equipment
- Advanced knowledge of video production workflows and industry standards for 4K, multi-camera, studio, and b-roll production
- Demonstrated abilities in audio recording and video editing in Adobe Premiere Pro and Adobe Audition
- Strong time management skills and demonstrated ability to handle multiple simultaneous deadlines
- Strong communication skills and demonstrated ability to collaborate with a range of professional and non-professional talent
- Strong organizational ability and knowledge of routine equipment maintenance, storage, and handling
- Experience filming on green screen and familiarity with filming for motion graphics and visual effects



### JOB RESPONSIBILITIES

- Film scripted content including hosted segments, b-roll, and content with actors at a professional level
- Collaborate and coordinate with video director and leadership, alongside creative, production, and scientific staff, to ensure excellence and accuracy in studio and field production
- Collaborate with the firm's creative and scientific teams to produce content which may illustrate scientific concepts, physiological processes, clinical data, or other information
- Manage video studio and maintain appropriate standards for its organization, scheduling, and maintenance needs
- Record audio, edit audio and video, and perform routine production and post-production tasks as required
- Adhere to AV storyboards as well as external and internal brand guidelines
- Follow established workflows, systems, policies, and procedures, which lead to work being delivered on time and at the appropriate level of quality
- Take direction and communicate effectively and professionally across the department and firm
- Participate in the conceptual phases of the project life cycle, including ideation of how to align written scientific content with available time and resources to bring the most exciting visual outcomes to client projects
- Exercise independent judgment and creativity to create positive outcomes for clients and the firm



### EDUCATION REQUIREMENTS

- Bachelor's degree in Visual Arts or a related field

If you're interested in this position, let us know. We'd love to meet you!  
Please send your resume and cover letter to [jobs@admedinc.com](mailto:jobs@admedinc.com)